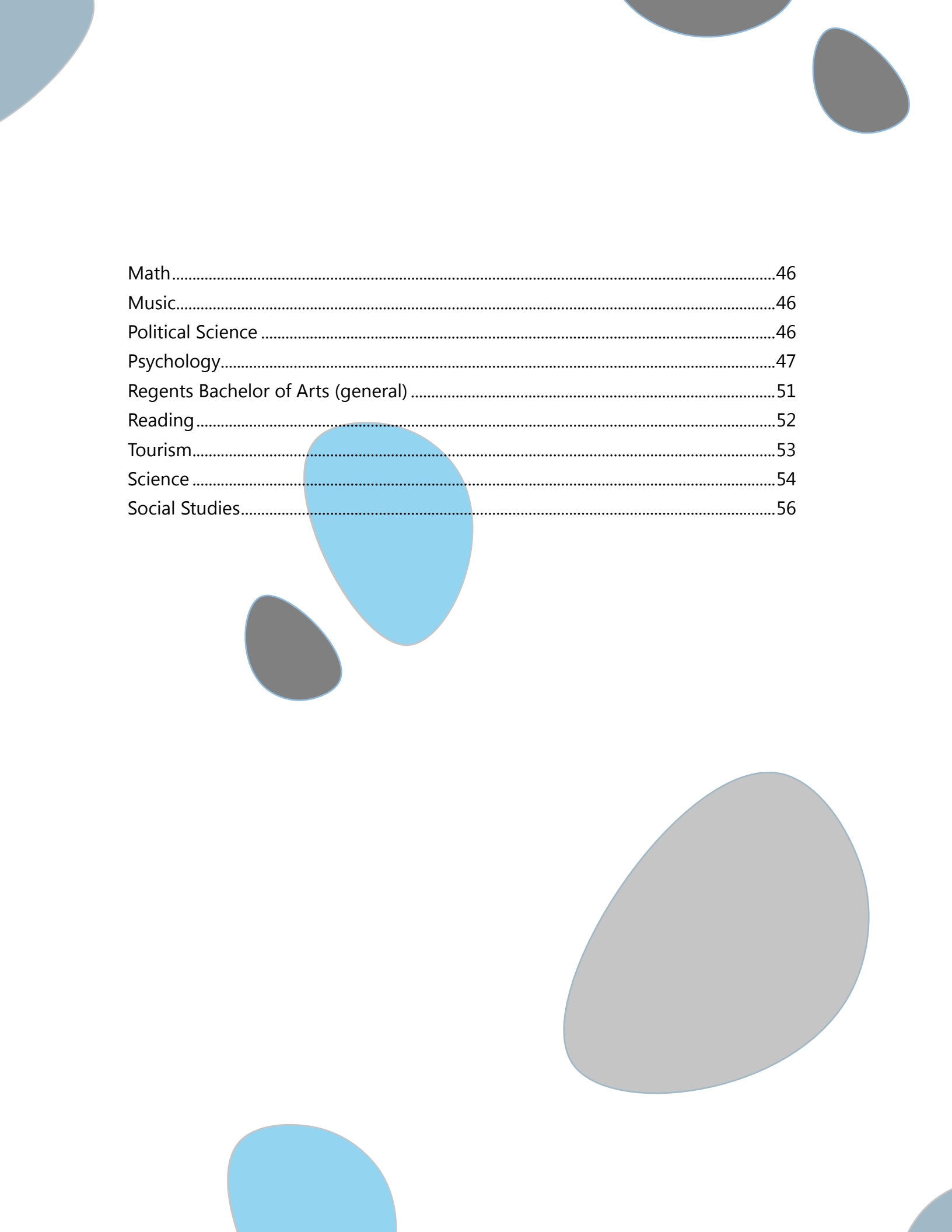


COURSE CATALOG



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Course ID	Course Name	Description	Textbook
BBOG100	Portfolio Development	This course prepares students to complete their portfolio for the BOG program. Emphasis will be placed on the process of completing a resume, an educational narrative and a work narrative. In addition, examples of how to present and justify work and educational experience for college credit will be covered.	There are no textbooks required for this course.
BBOG200	Introduction to Digital Literacy	This one-hour course focuses on basic use of electronic peer-reviewed and scholarly materials provided through the WV Library Commission's WVInfoDepot.org database collection to support college papers, presentations, speeches, and other academic writing. Students will learn the key elements of citation and use of paraphrasing to avoid plagiarism and misuse of intellectual property. The course will also include an introduction to copyright best practices for students in traditional and electronic classroom environments. Upon completion of this course, students will be able to cite an author's work properly and avoid copyright infringement.	There are no textbooks required for this course.
BCOM200	Introduction to Human Communications	This course examines the theoretical foundations of human communication through definitional analysis and examination of communication models, code elements and ethical considerations pertinent to communication in our society. This course provides the opportunity for each student to participate in interpersonal and public speaking presentations to develop his/her skills in interacting with others in both the personal and professional arenas. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	Title: <i>Communication</i> Author: Steven A. Beebe; Susan J. Beebe; Diana K. Ivy ISBN: 978-0-13-375382-0 Publisher: Pearson Education Publication Date: January 28, 2015 Required Notes: This book is available in a Kindle version for \$72.32, to rent for \$53.65, and used.

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Course ID	Course Name	Description	Textbook
BCOM201	Effective Communication for the Workplace	Effective Communication Skills for the Workplace is a course designed to help individuals learn and practice all sides of effective communication. Regardless of the workplace, effective communication skills are vital to the success of an individual's growth and overall achievement. This course examines five sides of communication: verbal, non-verbal, written, social networking communication, and professionalism. An in-depth study will be completed for each side of communication allowing individuals to evaluate their own communication skills, and then learn strategies and skills through reading, practicing, self-awareness, and developing personal communication goals that will increase the effectiveness of their communication skills. Additionally, the course will explore tips for handling conflict in the workplace utilizing effective communication skills and strategies.	Title: <i>English Grammar Workbook for Dummies</i> Author: Geraldine Woods ISBN: 978-1-119-45539-4 Publisher: John Wiley&Sons, Incorporated Publication Date: April 3, 2018 Required

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Course ID	Course Name	Description	Textbook
BCOM202	Movies and Meaning: Communication in Film	<p>This course provides valuable insight into the language and symbolism of film and how meaning is conveyed to audiences. Students will explore the techniques and language systems of film and further their appreciation and understanding of why and how viewers respond as they do to different films based on interpersonal, intercultural, verbal and nonverbal communication. In addition to the required text, students in the course will also be required to view the following films. Availability for each is listed. There is a nominal fee to view each film (1.99-2.99). You should also check your local and/or school library as well as any streaming services to which you subscribe (Netflix, Hulu, Amazon Prime, Starz, etc.) for the titles as they may have them available. The Wizard of Oz -Itunes, YouTube Hamlet (Zeffereilli)-Itunes, Google Play, YouTube The Exorcist-YouTube, Itunes, Google Play The Graduate-YouTube, Itunes Sands of Iwo Jima-YouTube, Itunes Letters From Iwo Jima-YouTube, Itunes Lincoln-YouTube, Itunes, Google Play Twister-YouTube, Itunes, Google Play Shallow Hal-YouTube, Itunes, Google Play Citizen Kane-YouTube, Itunes, Google Play Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Understanding Movies</i> Author: Louis Giannetti ISBN: 978-0-13-449208-7 Publisher: Pearson Education Publication Date: January 5, 2017 Required</p>

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Course ID	Course Name	Description	Textbook
BCOM203	Human Communication and Rational Decisions	<p>The concepts of argumentation and reasoning are as old as civilization: Homer recounts arguments among the Greeks outside Troy and Isaiah tells us the Lord asked the people to reason together. Yet, today the concept of argumentation is the subject of much difference of scholarly opinion. Many would continue the Platonic and medieval position claiming that argumentation has no relation to communication; others are searching for some accommodation between the two; still others investigate argumentation from the perspective of human communication. The result is a variety of theories of argument each claiming adherence. The purpose of this course is to examine these points of view in depth and to generate by the end of the semester an understanding of each. You are expected to understand all the theories and to argue freely for the point of view you hold. Ultimately, the course will introduce you to contemporary theories of argument, and how claims, evidence, and warrants are used in a variety of fields and domains. You will study in depth the various forms of support such as statistics, anecdotal, an/d critical types of evidence are used throughout academic disciplines and various professions. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Argumentation and Critical Decision Making</i> Author: Richard D. Rieke; Malcolm O. Sillars; Tarla Rai Peterson ISBN: 978-0-205-21059-6 Publisher: Prentice Hall PTR Publication Date: February 9, 2012 Required</p>
BECE201	Early Childhood Administration, Management, & Leadership	<p>This course emphasizes the director's responsibility for administrative and leadership roles in child development and education programs. It covers the business and interpersonal skills needed to successfully implement an effective program for young children and their families. Students will learn practical information on all aspects of directing a program including: funding and budgeting, selecting, training, and supervising staff, housing the program, purchasing equipment, and working with children and families. Accrediting and licensing an early childhood center and carrying out program evaluation and quality improvement strategies will also be addressed.</p>	<p>Title: <i>Developing and Administering a Child Care and Education Program</i> Author: Dorothy June Sciarra; Anne G. Dorsey; Ellen Lynch; Shauna Adams ISBN: 978-1-305-08808-5 Publisher: Cengage Learning Publication Date: January 1, 2015 Required</p>

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Course ID	Course Name	Description	Textbook
BECE202	Language & Literacy for Young Children	The purpose of this course is to assist educators in learning more about the foundations of language and literacy development in young children. In addition, the emphasis is placed on integrating all dimensions of literacy across all early childhood environments.	<p>Title: <i>Helping Young Children Learn Language and Literacy</i></p> <p>Author: Carol Vukelich; James Christie; Billie Jean Enz; Kathleen A. Roskos</p> <p>ISBN: 978-0-13-416606-3</p> <p>Publisher: Pearson Education</p> <p>Publication Date: July 31, 2015</p> <p>Required</p>
BFIN200	Personal Finance	This course examines the financial problems encountered by the individual in the management of his/her own affairs. Areas covered include budgeting, consumer borrowing, real estate, investments, insurance, taxes, and estate and retirement planning.	<p>Title: <i>Personal Finance</i></p> <p>Author: Jack R. Kapoor; Les R. Dlabay; Robert J. Hughes</p> <p>ISBN: 978-0-07-786164-3</p> <p>Publisher: McGraw-Hill Higher Education</p> <p>Publication Date: January 29, 2014</p> <p>Required</p> <p>Notes: Available from Amazon to rent for \$21.49 or buy new for \$79.00 and used \$43.00</p>
BHLT200	Principles Of Mental and Emotional Health	A study of mind/body health and the effects of attitudes, emotions, and relationships on physical/mental health. Consideration is given to stress with an emphasis on appropriate management techniques and strategies, and application of these strategies.	<p>Title: <i>Stress Management for Life</i></p> <p>Author: Michael Olpin; Margie Hesson</p> <p>ISBN: 978-1-305-12059-4</p> <p>Publisher: Cengage Learning</p> <p>Publication Date: January 1, 2015</p> <p>Required</p> <p>Notes: There are older editions of this book, which would also be fine for the class.</p>

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Course ID	Course Name	Description	Textbook
BHLT201	Principles of Human Sexuality	<p>This course designed to provide students with the content knowledge needed to teach, facilitate, and/or educate target audiences about issues pertaining to sex education. Emphasis will be placed on environmental and cultural issues pertaining to growth, development and family planning. Topics will include peer and familial relationships, dating, marriage/partnerships, pregnancy, reproductive choices, parenting, decision-making, and diverse populations. At times, the subject matter in this course will be uncomfortable to you the learner and me the instructor. This course will challenge us to examine both our cultural and personal perspectives. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Exploring the Dimensions of Human Sexuality</i> Author: Jerrold S. Greenberg; Clint E. Bruess; Sara B. Oswalt ISBN: 978-1-4496-9801-0 Publisher: Jones&Bartlett Learning, LLC Publication Date: January 28, 2013 Required</p>
BHUM200	Appalachian History and Culture	<p>This course is a survey of the social and economic history of the Appalachian region from the colonial period of American history to the present. The course examines changing patterns of culture, land use, economy, politics, and social structure in the mountains with an eye to understanding the contemporary social system in Appalachia. Special emphasis will be placed upon the interaction of mountain residents with the broader forces of social change at work in America: changing family structures, gender roles, economic systems, political cultures, material life, and value orientations.</p>	<p>Title: <i>High Mountains Rising</i> Author: Richard A. Straw (Editor); H. Tyler Blethen (Editor) ISBN: 978-0-252-07176-8 Publisher: University of Illinois Press Publication Date: May 6, 2004 Required Notes: This is also available as an e-book and in Trade Cloth format.</p>

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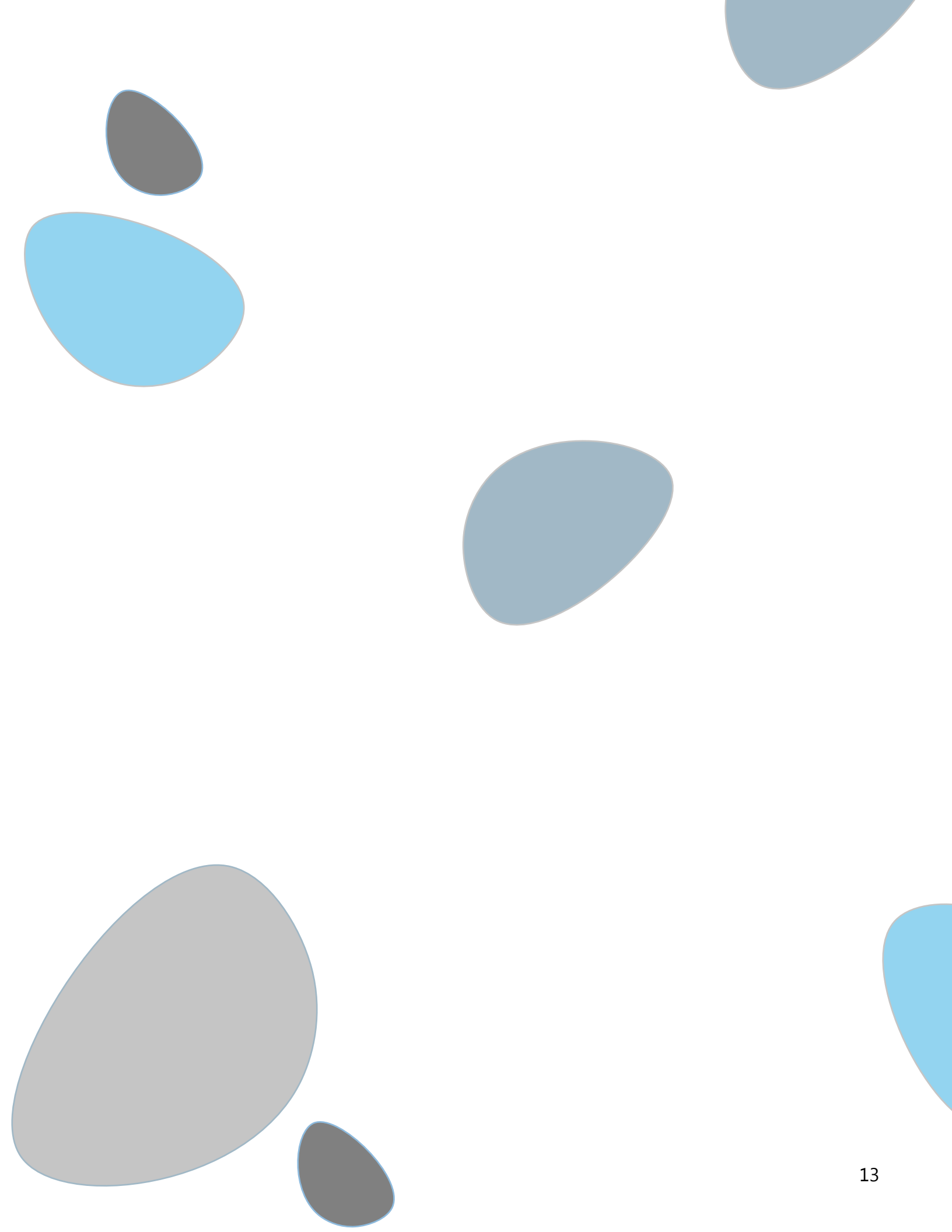
Course ID	Course Name	Description	Textbook
BMIS200	Principles Of Management Information Systems (MIS)	Introduction to the development, selection, use, and impact of information and communication technologies and systems in modern organizations and enterprises. (3 hrs.) No pre-requisites Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Information Systems: A Manager's Guide to Harnessing Technology—Version 3.0</i></p> <p>Author: John Gallagher</p> <p>ISBN: 978-1-4533-6657-8</p> <p>Publisher: Flat World Knowledge</p> <p>Required</p> <p>URL: https://students.flatworldknowledge.com/course/1785065</p> <p>Notes: (Online book at FlatWorldKnowledge.com which costs \$24 for access), for printing or ebook (\$42), To access this book, visit this link: https://students.flatworldknowledge.com/course/1785065</p>
BMTH200	Practical Mathematics	The course covers contemporary topics and shows the power of mathematics by presenting applied math concepts in fields such as manufacturing and distribution, finance, technology and sustainable growth. This course, designed for non-math majors, does not require a prohibitive amount of prerequisite mathematical knowledge (i.e. Calculus or other upper level mathematics). It's focus in on the practical side of mathematics used in the real world. Topics to be covered include: Graph Theory, Management Science, Identification Numbers, Transmitting Information and Cryptography, and Geometric Growth.	<p>Title: <i>For All Practical Purposes</i></p> <p>Author: Consortium for Mathematics and Its Applications (COMAP) Staff</p> <p>ISBN: 978-1-4292-0900-7</p> <p>Publisher: W. H. Freeman&Company</p> <p>Publication Date: October 31, 2008</p> <p>Required</p> <p>Notes: This edition is available for a lower cost from various online retailers.</p>
BSCI200	Science of Nutrition	SCI200 introduces the student to the fundamentals of nutrition. The course stresses a scientific foundation for nutrition that allows students to develop a personal diet and dietary practices that are associated with good health. Emphasis is placed on nutritional literacy with regard to the distinguishing information based on science from information based on unsubstantiated claims. The chemistry and metabolism of nutrients in health and disease will be covered.	<p>Title: <i>Visualizing Nutrition</i></p> <p>Author: Mary B. Grosvenor; Lori A. Smolin</p> <p>ISBN: 978-1-118-01380-9</p> <p>Publisher: John Wiley&Sons, Incorporated</p> <p>Publication Date: January 10, 2012</p> <p>Recommended</p>

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Course ID	Course Name	Description	Textbook
BSCI201	Drugs, Brain and Behavior	<p>The class examines neuroscience and pharmacology of the central neural system as a means of determining the effects of various substances on brain function. The course focus is on the biological mechanisms through which psychoactive drugs produce changes in behavior. Provided is an in-depth look at commonly abused drugs such as amphetamine and alcohol and current theories of addiction. In addition, drugs used to treat psychiatric disorders such as schizophrenia and depression, and how the mechanisms of action of these drugs give us insight into the biological basis of mental illness will be examined.</p>	<p>Title: <i>Drugs and Behavior</i> Author: William A. McKim; Stephanie D. Hancock ISBN: 978-0-205-24265-8 Publisher: Prentice Hall PTR Publication Date: July 8, 2012 Required</p>
BSCI202	Environmental Science	<p>This interdisciplinary natural science course is addressed to non-majors. The course bridges understanding of biology, chemistry, geography, human health and nutrition, and other aspects of natural sciences. An emphasis is on modern natural ecosystems as impacted by human activity on atmosphere, water and soil. Students learn about the fundamentals of energy and matter, cycles in nature, structure and functioning of ecosystems. Examples and case studies reinforce understanding of basics of environmental science and its practical applications. We use case studies of real human impact on soil, water, and atmosphere; industrial pollution, including oil spills, mutagens, pesticides, radioactive contamination.</p>	<p>Title: <i>Introduction to Environmental Science</i> Author: Zehnder et. al. Required URL: http://oer.galileo.usg.edu/cgi/viewcontent.cgi?article=1003&context=biology-textbooks Notes: This is an open source textbook found at: http://oer.galileo.usg.edu/cgi/viewcontent.cgi?article=1003&context=biology-textbooks</p>

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Course ID	Course Name	Description	Textbook
BSOC100	Families and Society	This course includes an historical comparative approach to changing structures and functions of the family. It focuses on economic, demographic, and cultural changes on relationships, gender, roles, marriage, and childcare, variations by socioeconomic status, race, ethnicity, gender and sexual orientation.	<p>Title: <i>Families and Their Social Worlds</i> Author: Karen Seccombe ISBN: 978-0-13-393660-5 Publisher: Pearson Education Publication Date: May 26, 2015 Required Notes: May use e-book, rental options, or previous edition. Only the textbook is needed. No other bundled pieces needed.</p>
BSOC200	Death and Dying	This course provides a comprehensive overview of the study of death and dying, covering the key issues and questions in the field. As you review your textbook, you will find coverage of death-related issues ranging from personal confrontations with mortality to the study of large-scale encounters with death such as disaster and terrorism. We look at the personal and social attitudes regarding death, dying and the dead in the U.S. society as well as those of other cultures and times. This class takes an interdisciplinary approach which combines sociological, psychological, anthropological, historical, medical, and spiritual perspectives to investigate the course subject.	<p>Title: <i>The Last Dance</i> Author: Albert Lee Strickland; Lynne Ann DeSpelder ISBN: 978-0-07-353201-1 Publisher: McGraw-Hill Companies, The Publication Date: October 14, 2010 Required</p> <p>Title: <i>Death and Dying</i> Author: Death and Dying ISBN: 978-1-84787-510-5 Publisher: SAGE Publications, Limited Publication Date: December 3, 2008 Required</p>



Regents Bachelor of Arts

Course ID	Course Name	Description	Textbook
RART300	Art in America	An in depth overview of American artistic production from the late 17th through the beginning of the 20th centuries with a focus on the cultural, social, and political meanings of the seminal American achievements in paintings, sculpture, photography, and some architecture. This course will probe how the history of ideas in America profoundly intersects with the history of American art. As we analyze the key artistic achievements of American visual culture we will examine the changing attitudes regarding the role of art in society and the impact on culture of such extraordinary events as the European colonization of the Native peoples, American Revolution, the expansion westward, slavery and separatism, the Civil War, technological revolutions in transportation and communication, the influx of immigrants, and changing economic factors.	<p>Title: <i>Framing America</i> Author: Frances K. Pohl ISBN: 978-0-500-29295-2 Publisher: Thames&Hudson Publication Date: September 5, 2017 Required</p>
RART301	Contemporary Art History	This course explores the various artistic movements from 1945 to the present. Emphasis will be placed on critical theory, historical context, and familiarity with images and artists.	There are no textbooks required for this course.
RBUS300	Self-Leadership and Personal Growth	This course focuses on self-assessment, reflection and interpersonal skill development. Individual assignments and group exercises, film, and literature will be used to explore the self, to engage in activities with others, and to allow for meaningful introspection of one's own values, motivation, and ethics. Topics such as work-life balance will be explored. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>Mastering Self Leadership</i> Author: Charles C. Manz; Christopher P. Neck ISBN: 978-0-13-275441-5 Publisher: Prentice Hall PTR Publication Date: January 4, 2012 Required</p>

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Course ID	Course Name	Description	Textbook
RBUS301	E-Commerce Strategy	This course covers emerging online technologies and trends and their influence on the electronic commerce marketplace. Students will learn building blocks of web technology and various revenue models and their application in a variety of sectors and industries. This course will also explore current issues surrounding electronic commerce and electronic business including electronic marketing, security, privacy, and search engine optimization. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>E-Commerce 2019</i> Author: Kenneth C. Laudon; Carol Guercio Traver ISBN: 978-0-13-499845-9 Publisher: Pearson Education Publication Date: January 31, 2019 Required</p>
RBUS302	Business and Personal Law	This course focuses on the nature and functions of our legal system, courts, and procedures as they relate to personal and business law. Covered are general legal concepts, contracts, sales, business organizations, commercial paper and property law.	<p>Title: <i>Law for Business and Personal Use</i> Author: John E. Adamson; Amanda Morrison ISBN: 978-0-538-49690-2 Publisher: Cengage South-Western Publication Date: January 11, 2011 Required</p>
RBUS303	Social Media Marketing	Social Media Marketing would look at the ways in which marketing has changed to a new social media marketing from the old style of marketing. The course would look at using social media as a marketing tool and ways in which to improve social media marketing results.	<p>There are no textbooks required for this course.</p>
RBUS304	Essentials of Business Management	This course focuses on the essential concepts of business and management through utilization of the higher orders of Blooms cognitive domains of applying, analyzing, and evaluating. This course serves as a foundational course for other courses in the Business of Leadership emphasis and is recommended that students take it before taking the other courses in the series. The other courses in the series include: RBUS 305: Cross-Cultural Leadership, RBUS401: Dimensions of Strategic Leadership, RBUS306: Operations for Strategic Manager, RUBS307: Managerial and Supervisory Skill, and RBUS 402: Information Systems and Data Analytics for Leader.	<p>Title: <i>Principles of Management</i> Open Source: http://www.oercommons.org/courses/principles-of-management-3/view Required</p> <p>Title: <i>Introduction to Business</i> Open Source: https://www.oercommons.org/courses/introduction-to-business/view Required</p>

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Course ID	Course Name	Description	Textbook
RBUS305	Cross-Cultural Leadership	This course provides students and practitioners the opportunity to explore and develop global intercultural competence as well as the cross-cultural leadership skills necessary to be an effective global leader.	<p>Title: <i>Leading Across Differences</i> Author: Kelly Hannum; Belinda B. McFeeters; Lize Booysen ISBN: 978-0-470-46716-9 Publisher: John Wiley&Sons, Incorporated Publication Date: April 12, 2010 Required</p>
RBUS306	Operations for Strategic Managers	Operations management through the strategic leadership lens – what those senior leadership roles need to know about operations and how that knowledge transfers into setting and implementing strategies to impact leadership decisions and vision. This course will progress from an introduction of operations management to the effective and efficient application of operations knowledge to serve the strategic leader. Case methods may be employed. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>There are no textbooks required for this course.</p>
RBUS307	Managerial & Supervisory Skills	An applied approach to developing and practicing skill sets needed to effectively fulfill critical managerial roles of working with and through other people in organizational settings. Analysis and application of personal and organizational skills will include communicating, motivating, leading, teaming, and problem solving. Various learning methods, self-assessments, cases, and exercises will be used. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Training in Interpersonal Skills</i> Author: Stephen P. Robbins; Phillip L. Hunsaker ISBN: 978-0-13-255174-8 Publisher: Prentice Hall PTR Publication Date: January 25, 2011 Required</p>

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Course ID	Course Name	Description	Textbook
RBUS308	Applied Marketing Strategy	<p>Applied Marketing Strategy is tailored to students with minimal marketing experience. From a practical approach, the course will review the marketing principles, process, and tools to diagnose marketing information and situations where strategies are formulated and marketing plans are prepared. A focus on applying marketing strategies and tactics is used to give students an understanding on what guides strategic marketing decisions in today's business environment. An emphasis on critical thinking helps show how marketing decisions fit together to create a coherent strategy. Much of the course centers on case-based learning situations. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Core Concepts of Marketing</i> Author: John Burnett Publisher: Global Text Project URL: https://archive.org/details/ost-business-core-concepts-of-marketing Required</p>
RBUS400	Project Management	<p>Includes a synchronous presentation. This course is intended for anyone interested in managing projects, participating on project teams, or having a stake in the success of a project. The methodologies taught in this course are applicable in any industry, field, and across all levels in an organization. The Project Management course introduces and applies the fundamentals of project management to the managing of people, process, and projects. Students benefit from learning and using the principles of setting good objectives, applying a structured project methodology, developing workable project plans, investigating effective leadership characteristics, and identifying and leveraging their personal style and that of others. The methods and tools taught are essential to effectively initiate, plan, execute, control and close real-world projects. Not only will students learn the mechanics of project management; they will learn how to employ these methods in their own projects. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>There are no textbooks required for this course.</p>

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Course ID	Course Name	Description	Textbook
RBUS401	Dimensions of Strategic Leadership	In this course students will focus on leading through establishment of a shared vision, the art and skill of motivation, persuasion, and leading employees toward achieving the shared vision. Consideration will be given to change, structure, and processes necessary for attaining a shared vision within contemporary organizations.	<p>Title: <i>Leaders and the Leadership Process</i> Author: Jon Pierce; John W. Newstrom ISBN: 978-0-07-813710-5 Publisher: McGraw-Hill Education Publication Date: September 24, 2010 Required</p>
RBUS402	Information Systems & Data Analytics for Leaders	This course provides an overview of information systems and data analytics as related to decision-making in a business context. This course is intended to be used as a breadth-first introductory course. Topics include: an overview of descriptive, predictive, and prescriptive analytics; types and sources of data; big data concepts; data visualization; strategic data-driven decision-making; and, future trends and ethical considerations. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Business Intelligence, Analytics, and Data Science</i> Author: Ramesh Sharda; Dursun Delen; Efraim Turban ISBN: 978-0-13-463328-2 Publisher: Pearson Education Publication Date: January 13, 2017 Required</p>
RBUS403	Venture Finance & Analysis	Students will develop a plan to research, identify, and acquire the financial resources required for successful funding of the new venture. Funding the new venture will require students to examine business valuation, deal development, debt planning and structure, and the acquisition of venture capital from government agencies (Small Business Administration for example) or interested investors. A clear and succinct plan for funding the new business venture will be paramount to the successful acceptance of the new venture business plan by interested parties such as investors, stakeholders, bankers, or angel funds. Upon completion of the course, students will have a detailed financial plan that can be presented to investors and other interested parties. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Entrepreneurial Finance</i> Author: Ronald Melicher; Chris Leach ISBN: 978-1-305-96835-6 Publisher: Cengage South-Western Publication Date: January 1, 2017 Required</p>

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Course ID	Course Name	Description	Textbook
RBUS404	Social Entrepreneurship	This course engages students in an in-depth study of entrepreneurship in the social sector, an accelerating field of study and practice in today's world. Employing service learning, case studies and readings, students are exposed to social entrepreneurs who have developed and implemented organizational models to address social problems and facilitate some meaningful change. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Social Entrepreneurship</i> Author: David Bornstein; Susan Davis ISBN: 978-0-19-539634-8 Publisher: Oxford University Press, Incorporated Publication Date: April 16, 2010 Required</p> <p>Title: <i>The Social Entrepreneur's Handbook</i> Author: Rupert Scofield ISBN: 978-0-07-175029-5 Publisher: McGraw-Hill Education Publication Date: April 13, 2011 Required</p>
RCJU300	Criminology	This course provides a sociological perspective on the causes of crime and societal responses to crime. We will compare the images of crime and criminals that emerge from the media, from official crime statistics, and from the writings of people engaged in criminal behavior. Specific crimes examined include mass murder, auto theft, family violence, substance abuse, and terrorism. Sociological theory and research will be applied to help students understand and explain why crime exists, and to suggest effective policies for crime reduction. We will critically analyze the functioning of the U.S. criminal justice system in light of the implications of sociological theory and research. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>Criminology</i> Author: Gilbert Geis; Stephen E. Brown; Finn-Aage Esbensen ISBN: 978-1-138-60179-6 Publisher: Routledge Publication Date: January 7, 2019 Required</p>

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Course ID	Course Name	Description	Textbook
RCJU301	Drugs & Crime	This course will cover the history of drug use and abuse and drug legislation. The course is oriented toward a psychological/sociological perspective, with significant attention to issues related to criminal justice. The course focuses on the implications for society and the criminal justice system. The course will cover the U. S. drug policy, prevention, education and treatment. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>Drugs, Society and Criminal Justice</i></p> <p>Author: Charles F. Levinthal</p> <p>ISBN: 978-0-13-380258-0</p> <p>Publisher: Pearson Education</p> <p>Publication Date: June 26, 2015</p> <p>Required</p>
RCJU302	Terrorism	This course provides students with a working knowledge of the history of terrorism, the current status of terrorist groups, terrorism tactics, and methods to counteract terrorism. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>Essentials of Terrorism</i></p> <p>Author: Gus Martin</p> <p>ISBN: 978-1-5443-4293-1</p> <p>Publisher: SAGE Publications, Incorporated</p> <p>Publication Date: October 5, 2018</p> <p>Required</p>
RCJU303	Applied Ethics in Criminal Justice	This course examines ethical issues and moral dilemmas faced by criminal justice professionals. Traditional ethical theories and practices designed to foster public trust in the criminal justice system are examined and applied. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Police Ethics</i></p> <p>Author: Douglas W. Perez; J. Alan Moore</p> <p>ISBN: 978-1-111-54451-5</p> <p>Publisher: Delmar Cengage Learning</p> <p>Publication Date: January 1, 2012</p> <p>Required</p>
RCJU304	Criminal Justice Research Methods	This writing intensive course addresses quantitative and qualitative research design in social research, including surveys, sampling, data interpretation, and the methods of evaluation in sociological and criminal justice research. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Basics of Research Methods for Criminal Justice and Criminology</i></p> <p>Author: Earl R. Babbie; Michael G. Maxfield</p> <p>ISBN: 978-1-111-34691-1</p> <p>Publisher: Wadsworth</p> <p>Publication Date: June 22, 2011</p> <p>Required</p>

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Course ID	Course Name	Description	Textbook
RCJU305	Civil Liability Issues in Criminal Justice	This course addresses the evolution and restriction of prisoner rights, custodial rights, civil liability and Section 1983 actions for violations of constitutional rights, excessive force claims, failure to train, failure to screen, deliberate indifference, medical care, civil liability and the use of force, civil liability for claims of failure to protect and for in police custody, prison conditions, liability and wrongful custodial deaths, liability issues surrounding searches and seizure issues and segregation, supervisor liability, and civil liability and the impact on corrections and law enforcement. Actions undertaken under the color of state law will be examined with scrutiny. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Civil Liability in Criminal Justice</i> Author: Darrell L. Ross ISBN: 978-1-4557-3013-1 Publisher: Routledge Publication Date: October 2, 2012 Required</p>
RCJU306	Criminal Procedures	This course examines the admissibility of evidence and confessions, recent civil rights decisions, reconciling individual rights and community interest in law and order.	<p>Title: <i>Criminal Procedure</i> Author: Matthew Lippman ISBN: 978-1-5443-3475-2 Publisher: Sage Publications, Inc Publication Date: January 2019 Required</p>
RCJU400	Administration of Criminal Justice	This course examines organizational and management theories as they apply to criminal justice agencies and organizations. Different management styles, practices and problems are discussed. Also covered are the structure, purpose and process of the criminal justice system and policy making in justice administration. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>Justice Administration</i> Author: Kenneth J. Peak ISBN: 978-0-13-270899-9 Publisher: Prentice Hall PTR Publication Date: October 24, 2011 Required</p>
RCJU401	Cyber Crime	This course will focus on cyber crime perpetrated via computers and/or other electronic means this course also addresses the legal issues involved in cyber crime investigations. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Computer Forensics and Cyber Crime</i> Author: Marjie T. Britz ISBN: 978-0-13-267771-4 Publisher: Pearson Education Publication Date: May 16, 2013 Required</p>

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Course ID	Course Name	Description	Textbook
RCJU402	Homeland Security	<p>This class takes a comprehensive approach to studying the facets of homeland security, the complexity of homeland security and terrorism, defeating terrorists, and Homeland Security's response to terrorist threats. Through critical thinking and analysis students will have the opportunity to learn and share ideology on current problems inherent to homeland security. This course is writing and reading intensive. Each module will offer students opportunities to test their knowledge through interactive exercises, assessments, and quality discussions. In addition to the primary learning outcomes, students are encouraged to expand their knowledge on homeland security issues and the ever changing current events of our country. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Homeland Security</i> Author: Larry K. Gaines; Victor E. Kappeler; Janine Kremling ISBN: 978-0-13-454917-0 Publisher: Pearson Education Publication Date: April 16, 2018 Required</p>
RCJU403	Criminal Law	<p>This course will introduce students to the criminal law and the historical and philosophical rational behind our laws in America. The student will encounter various classification schemas, identify the elements of and defenses to specific crimes. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Criminal Law</i> Author: John L. Worrall; Jennifer L. Moore ISBN: 978-0-13-138317-3 Publisher: Prentice Hall PTR Publication Date: December 27, 2011 Required</p>
RCOM200	Introduction to Human Communications	<p>This course examines the theoretical foundations of human communication through definitional analysis and examination of communication models, code elements and ethical considerations pertinent to communication in our society. This course provides the opportunity for each student to participate in interpersonal and public speaking presentations to develop his/her skills in interacting with others in both the personal and professional arenas. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Communication</i> Author: Steven A. Beebe; Susan J. Beebe; Diana K. Ivy ISBN: 978-0-13-375382-0 Publisher: Pearson Education Publication Date: January 28, 2015 Required</p>

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Course ID	Course Name	Description	Textbook
RCOM300	Human Communication and Rational Decisions	<p>The concepts of argumentation and reasoning are as old as civilization: Homer recounts arguments among the Greeks outside Troy and Isaiah tells us the Lord asked the people to reason together. Yet, today the concept of argumentation is the subject of much difference of scholarly opinion. Many would continue the Platonic and medieval position claiming that argumentation has no relation to communication; others are searching for some accommodation between the two; still others investigate argumentation from the perspective of human communication. The result is a variety of theories of argument each claiming adherence. The purpose of this course is to examine these points of view in depth and to generate by the end of the semester an understanding of each. You are expected to understand all the theories and to argue freely for the point of view you hold. Ultimately, the course will introduce you to contemporary theories of argument, and how claims, evidence, and warrants are used in a variety of fields and domains. You will study in depth the various forms of support such as statistics, anecdotal, and critical types of evidence are used throughout academic disciplines and various professions. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Argumentation and Critical Decision Making</i> Author: Richard D. Rieke; Malcolm O. Sillars; Tarla Rai Peterson ISBN: 978-0-205-21059-6 Publisher: Prentice Hall PTR Publication Date: February 9, 2012 Required</p>

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Course ID	Course Name	Description	Textbook
RCOM301	Intercultural Communications	<p>This course examines the meaning, significance and impact of intercultural communication as it applies individually, nationally and globally as well as in groups and organizations the course will explore the meaning of "culture" and its effects on perception and understanding. Both macro and micro cultural differences will be examined and the danger of cultural misunderstanding will be explored. The course will also examine the ever growing need for intercultural communication competence and introduce ways to increase that competence. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Intercultural Competence</i> Author: Myron W. Lustig; Jolene Koester ISBN: 978-0-205-21124-1 Publisher: Prentice Hall PTR Publication Date: July 20, 2012 Required</p>
RCOM303	Movies and Meaning: Communication in Film	<p>This course provides valuable insight into the language and symbolism of film and how meaning is conveyed to audiences. Students will explore the techniques and language systems of film and further their appreciation and understanding of why and how viewers respond as they do to different films based on interpersonal, intercultural, verbal and nonverbal communication. In addition to the required text, students in the course will also be required to view the following films. Availability for each is listed. There is a nominal fee to view each film (1.99-2.99). You should also check your local and/or school library as well as any streaming services to which you subscribe (Netflix, Hulu, Amazon Prime, Starz, etc.) for the titles as they may have them available. The Wizard of Oz -Itunes, YouTube Hamlet (Zeffereili)-Itunes, Google Play, YouTube The Exorcist-YouTube, Itunes, Google Play The Graduate-YouTube, Itunes Sands of Iwo Jima-YouTube, Itunes Letters From Iwo Jima-YouTube, Itunes Lincoln-YouTube, Itunes, Google Play Twister-YouTube, Itunes, Google Play Shallow Hal-YouTube, Itunes, Google Play Citizen Kane-YouTube, Itunes, Google Play Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Understanding Movies</i> Author: Louis Giannetti ISBN: 978-0-13-449208-7 Publisher: Pearson Education Publication Date: January 5, 2017 Required</p>

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Course ID	Course Name	Description	Textbook
RCOM304	Gender Communications	This course, He Said, She Said: Gender and Communication, examines gender identity, attitudes and stereotypes as they pertain to communication among and between genders. The course balances research and theory with practical presentation and application of course material. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Gender Speak</i> Author: Diana K. Ivy; Phil M. Backlund ISBN: 978-0-205-49318-0 Publisher: Allyn&Bacon, Incorporated Publication Date: June 19, 2007 Required</p>
RCOM305	Pop Culture	This course will provide as introduction to communication and popular culture, in the form of television, music, film, popular literature, etc. Students will use rhetorical and critical methods of analysis to explore the communicative dimension of these cultural forms to examine the relationships of language, visual images, mediated communication, and cultural values.	<p>Title: <i>Mix It Up</i> Author: David Grazian ISBN: 978-0-393-92952-2 Publisher: W. W. Norton&Company, Incorporated Publication Date: January 19, 2010 Required</p>
RCOM306	Political Campaign Communication	The public policies by which we all live are a product of the political environment. It is formed by strategic messaging from elected persons, candidates and organizations. Communication is central to politics. Consent is cultivated via effective messaging. This course provides students with a theoretical framework for understanding political communication. The types, functions, styles and strategies of political messaging, both historical and modern, will be examined. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Political Campaign Communication</i> Author: Judith S. Trent; Robert V. Friedenber; Robert E. Denton ISBN: 978-1-5381-1219-9 Publisher: Rowman&Littlefield Publishers, Incorporated Publication Date: December 8, 2017 Required</p>

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Course ID	Course Name	Description	Textbook
RCOM400	Effective Communication for the Workplace	<p>Effective Communication Skills for the Workplace is a course designed to help individuals learn and practice all sides of effective communication. Regardless of the workplace, effective communication skills are vital to the success of an individual's growth and overall achievement. This course examines five sides of communication: verbal, non-verbal, written, social networking communication, and professionalism. An in-depth study will be completed for each side of communication allowing individuals to evaluate their own communication skills, and then learn strategies and skills through reading, practicing, self-awareness, and developing personal communication goals that will increase the effectiveness of their communication skills. Additionally, the course will explore tips for handling conflict in the workplace utilizing effective communication skills and strategies.</p>	<p>Title: <i>English Grammar Workbook for Dummies</i> Author: Geraldine Woods ISBN: 978-1-119-45539-4 Publisher: John Wiley&Sons, Incorporated Publication Date: April 3, 2018 Required</p>
RCOM401	Media and Society	<p>This class examines media's industrial and cultural functions. Students will be introduced to significant perspectives and approaches that emphasize a) the development of media systems in the United States and across the globe as well as b) how we use and make meaning with media as part of our normal and remarkable life experiences. To study media's social, political, economic, and cultural impact, the course will examine different ways of understanding its production, form, reception, and influence. Also considered will be how these approaches relate to each other and to a range of case studies in various forms of media. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Media of Mass Communication</i> Author: John Vivian ISBN: 978-0-205-02958-7 Publisher: Allyn&Bacon, Incorporated Publication Date: March 6, 2012 Required</p>

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Course ID	Course Name	Description	Textbook
RECE201	Early Childhood Administration, Management, & Leadership	This course emphasizes the director's responsibility for administrative and leadership roles in child development and education programs. It covers the business and interpersonal skills needed to successfully implement an effective program for young children and their families. Students will learn practical information on all aspects of directing a program including: funding and budgeting, selecting, training, and supervising staff, housing the program, purchasing equipment, and working with children and families. Accrediting and licensing an early childhood center and carrying out program evaluation and quality improvement strategies will also be addressed.	<p>Title: <i>Developing and Administering a Child Care and Education Program</i></p> <p>Author: Dorothy June Sciarra; Anne G. Dorsey; Ellen Lynch; Shauna Adams</p> <p>ISBN: 978-1-305-08808-5</p> <p>Publisher: Cengage Learning</p> <p>Publication Date: January 1, 2015</p> <p>Required</p>
RECE202	Language & Literacy for Young Children	The purpose of this course is to assist educators in learning more about the foundations of language and literacy development in young children. In addition, the emphasis is placed on integrating all dimensions of literacy across all early childhood environments.	<p>Title: <i>Helping Young Children Learn Language and Literacy</i></p> <p>Author: Carol Vukelich; James Christie; Billie Jean Enz; Kathleen A. Roskos</p> <p>ISBN: 978-0-13-416606-3</p> <p>Publisher: Pearson Education</p> <p>Publication Date: July 31, 2015</p> <p>Required</p>

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Course ID	Course Name	Description	Textbook
REDU300	Trends and Issues in 21st Century Schools	The scope of this study explores the trends and issues in society that affect education in the 21st century. The course will investigate trends and issues that are both external and internal to education, which continue to influence the institution of education in America during the 21st century. The course study will include a focus on (1) social trends and their impact, or potential impact on education, (2) educational trends and their impact, or potential impact on the American society in general, as well as today's classroom, and (3) planning and accepting a future of change. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>Who Moved My Cheese?</i> Author: Spencer Johnson ISBN: 978-0-399-14446-2 Publisher: Penguin Group (USA) Incorporated Publication Date: September 8, 1998 Required</p>
RENG300	Short Story	In this class, students will study the literary and structural conventions of short stories written by American authors, with an emphasis on multicultural texts. Through a brief overview of several literary theories and major literary movements, students will have the opportunity to situate their study of a number of short stories within cultural, thematic, and temporal contexts. There is no textbook required for this class. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>There are no textbooks required for this course.</p>
RENG301	Bible As Literature	Because this is a Literature and not a Theology course, we will be looking at the Bible as a whole library of literature rather than, primarily, as a guide for living. As part of this literary approach, we will be treating the Bible as a text, constructed by human authors through human means. Of course, it is a unique text because believers in three major world religion (Christianity, Judaism, and Islam) hold that it is the divinely inspired word of God. Therefore, we will not be arguing the truth or falsehood of any passage in the Bible, or the truth or falsehood of any of the theological ideas presented in the Bible. Instead, you are invited to read this important text as a literary and cultural critic.	<p>Title: <i>New Oxford Annotated Bible</i> Author: Michael Coogan; Marc Z. Brettler (Editor); Carol Newsom; Pheme Perkins ISBN: 978-0-19-528960-2 Publisher: Oxford University Press, Incorporated Publication Date: March 19, 2010 Required</p>

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Course ID	Course Name	Description	Textbook
RENG303	Writing Non-Fiction	<p>Writing Nonfiction is by definition a writing intensive course, but students will also read essays written by professional nonfiction authors and discuss their structure. There are no paradigms or special formulas for writing nonfiction essays, so the best way to learn how to structure a particular essay is to read published works of the same genre. The structure of the course seeks to replicate a face to face writing workshop. Therefore, the basic rhythm of the course repeats throughout; for example, students will read, take a self-check quiz, discuss the reading, write, share, conference, revise, and submit final drafts. Another difference between this course and any other course that students have taken is that they get to decide which writing projects they want to complete, and then make a commitment by signing a contract to that effect. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>There are no textbooks required for this course.</p>

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Course ID	Course Name	Description	Textbook
RENG304	Women's Literature	In Women's Literature students read, watch, and listen to texts by woman writers from Colonial America to 21st century India. By comparing texts written by individuals from all over the world, students not only learn about different cultures and geographic regions, but gain a deeper understanding of their own values by comparing them to those held by people from different cultural and religious traditions. By analyzing texts by women from earlier historical periods, students develop a more nuanced understanding of contemporary gender roles because these early texts reveal the ways our society has constructed these roles over time in response to political, cultural, and technological change. Like any Humanities course, Women's Literature addresses other broad issues related to the human condition, such the conflict between individual desire and social obligation, the human being's place in the world, and the quest for transcendence or spiritual insight.	<p>Title: <i>Pride and Prejudice</i> Author: Jane Austen; Claudia L. Johnson; Susan J. Wolfson ISBN: 978-0-321-10507-3 Publisher: Longman Publishing Group Publication Date: December 4, 2002 Not Required Notes: You can also use the EPUB edition at http://www.gutenberg.org/ebooks/1342</p> <p>Title: <i>Bride and Prejudice</i> Author: Gurinder Chadha ISBN: This is a Film Required Notes: You may be able to find this film for free. Otherwise you can buy or rent it at http://www.amazon.com/dp/B008RPRNGE?ref=imdbref_tt_wbr_aiv_t1&tag=imdbtag_tt_wbr_aiv_t1-20</p> <p>Title: <i>To the Lighthouse</i> Author: Virginia Woolf (Translator) ISBN: 978-0-7953-1052-2 Publisher: RosettaBooks Required</p> <p>Title: <i>Aphra Benn - The Rover</i> Author: Steven Croft (Editor); Diane Maybank (Editor) ISBN: 978-0-19-832573-4 Publisher: Oxford University Press, Incorporated Publication Date: July 15, 2008 Required</p>

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Course ID	Course Name	Description	Textbook
RENG305	Literature of Health and Healing	<p>In this course students will explore issues of physical, psychological, and spiritual health and healing within fiction and non-fiction texts. Readings will reflect classical, traditional, and nontraditional medical treatment and healing experiences within thematic studies (i.e. Historical/Cultural Period, Gender, etc.). Students will be required to communicate their critical ideas by applying skills in reading, writing, and research in the humanities through discussions, journal entries, written essays, and exams. Required reading includes: Generation of Animals - Aristotle (Kindle Book 99cents) A link for a free copy is available in Module One's Content; Timaeus – Plato (Free Kindle Book) A link for a pdf is available in Module One's Content; The Awakening and Other Short Stories – Kate Chopin (Free Kindle book); Physica - Hildegard Von Bingen (Kindle Book \$13.99); An Epitome of the Homeopathic Healing Art Containing New Discoveries and Improvements to the Present Time (1859) – Benjamin L. Hill (Free Kindle Book); Native American Healing: The Complete Beginner's Guide to Healing your Body Through Native American Medicine – Mary Addiler (Free Kindle Book); Hysteria (Sony Pictures 2012) Netflix or Amazon Rental; Health & Healing: The Philosophy of Integrative Medicine and Optimum Health - Andrew T. Weil, M.D. (Kindle Book \$9.99). Excerpts from other novels and short stories will be included in the Course Content. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>Health and Healing</i> Author: Andrew T. Weil ISBN: 978-0-618-47908-5 Publisher: Houghton Mifflin Harcourt Publishing Company Publication Date: December 9, 2004 Required</p>

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Course ID	Course Name	Description	Textbook
RENG306	Texting the World	<p>This class “brings together literary and non-literary texts and considers how the same theme plays through them via analysis, evaluation, and creation of said texts.” When you walk into a bookstore, you see books shelved in neat categories; most obviously, you see books classified as fiction and as nonfiction. But how can we categorize the personal narratives that fall somewhere in between the cracks of those two tidy categories? In this course, we will be reading, analyzing, and arguing about creative nonfiction texts that blur the lines between fiction and nonfiction, that exist somewhere in the murkiness. English 306 is a 3-credit hour course that introduces students to literary and non-literary texts. This course is designated as both a critical thinking (CT) course and a writing intensive (WI) course. In this course, you will read nonfiction narratives in a variety of genres. You will be asked to think rhetorically about these texts, and in various academic and non-academic genres, you will be asked to analyze those texts and think critically about the subjects addressed in nonfiction narratives.</p>	<p>Title: <i>Lying</i> Author: Lauren Slater ISBN: 978-0-14-200006-9 Publisher: Penguin Publishing Group Publication Date: October 1, 2001 Required</p> <p>Title: <i>In Cold Blood</i> Author: Capote Truman ISBN: 978-1-63245-116-3 Publisher: Lectorum Publications, Incorporated Publication Date: July 1, 2014 Required</p> <p>Title: <i>The Things They Carried</i> Author: Tim O’Brien ISBN: 978-0-618-70641-9 Publisher: Houghton Mifflin Harcourt Publishing Company Publication Date: October 13, 2009 Required</p> <p>Title: <i>Reading Autobiography</i> Author: Sidonie Smith; Julia Watson ISBN: 978-0-8166-6986-8 Publisher: University of Minnesota Press Publication Date: July 2, 2010 Recommended</p>

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Course ID	Course Name	Description	Textbook
RENG307	Ancient Romance Novels	<p>In this course students read ancient romance novels and analyze them for cultural understanding of the ancient and modern worlds. Romance novels were the most popular form of literature in the ancient world. Nonetheless, they had the same low status as romance novels today. By looking at these ancient stories we can investigate two phenomena: why what people like is not what is seen as important; how definitions of 'love' and 'romance' have changed over time. Since love is seen as a primary human emotion, seeing how expressions of love differ from one culture to another can reveal otherwise hidden social structures. By analyzing ancient romance novels along the axes of culture and emotion, we will more deeply understand both the ancient and modern worlds. Optional/Required Course Materials (QM Standard 4.6) Chariton: Chaereas and Callirhoe Achilles Tatius: Leucippe and Clitophon Longus: Daphnis and Chloe Heliodorus: An Ethiopian Romance You do not need to get a specific edition of these works, any will do. You can find free, online editions of all of them on WikiSource or Archive.org. If you find these translations difficult to understand, you may wish to pick up Reardon's Collected Ancient Greek Novels. It has more modern translations, and has been in print for a long time so you can find used copies on Amazon or Half.com for about \$15.</p>	<p>There are no textbooks required for this course.</p>
RFIN300	Personal Finance	<p>This course examines the financial problems encountered by the individual in the management of his/her own affairs. Areas covered include budgeting, consumer borrowing, real estate, investments, insurance, taxes, and estate and retirement planning.</p>	<p>Title: <i>Personal Finance</i> Author: Jack R. Kapoor; Les R. Dlabay; Robert J. Hughes ISBN: 978-0-07-786164-3 Publisher: McGraw-Hill Higher Education Publication Date: January 29, 2014 Required</p>

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Course ID	Course Name	Description	Textbook
RGEO300	Environmental Geography	Environmental issues have great psychological, political, and economic significance, and all of the world's citizens need to be aware of these interactions so they can make informed decisions. In this course we will examine the biological and chemical background processes of environmental issues to understand why and how they are occurring. We will spend even more time studying the connections between natural science and psychological, economic, political, and other international obstacles that hinder us from applying solutions.	There are no textbooks required for this course.
RGEO301	Appalachian Geography	This course provides a foundation of the importance of cultural geography as a unique way of studying the past and current issues/trends Appalachia from a geographic perspective to create an awareness and understanding of changes in the region over time and the human consequence of change as well as the impact that change has on culture.	There are no textbooks required for this course.

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Course ID	Course Name	Description	Textbook
RHIS300	African American History	<p>This course examines the broad range of experiences of African Americans from the 16th century to the present. We will explore both the relationship of African Americans to the larger society and the inner dynamic of the black community and the black experience in America. We will devote particular attention to the origins and development of slavery in America, the abolition of slavery in the North, the development of free black communities, the development of the plantation system, slave insurrections and rebellion such as occurred in West Virginia at Harper's Ferry, the controversy regarding the extension of slavery, African American participation in the Civil War, Reconstruction, black migration, the emergence of Jim Crow, strategies of protest and accommodation, the Modern Civil Rights Movement, and the importance of race and social class as it relates to the struggle for equality in America. The skills embraced in the course are reading intelligently, writing effectively, and processing information through thoughtful analysis. Students will demonstrate proficiency in these skills by interpreting historical events through discussions, quizzes, online exams, and essays. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	<p>Title: <i>John Brown's Raid on Harpers Ferry</i> Author: Jonathan Earle ISBN: 978-0-312-39280-2 Publisher: Bedford/Saint Martin's Publication Date: January 4, 2008 Required</p> <p>Title: <i>The African-American Odyssey</i> Author: Darlene Clark Hine; William C. Hine; Stanley Harrold ISBN: 978-0-13-192217-4 Publisher: Prentice Hall PTR Publication Date: February 1, 2005 Required</p>

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Course ID	Course Name	Description	Textbook
RHIS301	American Military History	<p>This course examines the broad range of experiences of the US military from 1492 to the present. The course is structured around a chronological exploration of the history of the American armed services and their participation in the following conflicts: Wars with Native Americans, the Revolutionary War, the War of 1812, the Civil War, the Spanish-American War, World War I, World War II, Korea, Vietnam, and the Gulf War. In each instance, we will explore both the relationship of military to the larger society and the connections between military history and the American experience. As an introductory survey, we will of course devote particular attention armies, leaders, and weapons. Expect to spend a great deal of time studying tactics and strategy. But it is not enough to simply look at maps and memorize battles. We will also study politics and diplomacy, we will explore supply, logistics, and strategy, and we will examine the military's connection to the larger society.</p>	<p>Title: <i>American Military History</i> Author: William T. Allison; Jeffrey Grey; Janet G. Valentine ISBN: 978-0-13-183875-8 Publisher: Prentice Hall PTR Publication Date: October 24, 2006 Required</p>

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Course ID	Course Name	Description	Textbook
RHIS302	American Indians History	This course covers the American Indians migration to and settlement of North America, development of distinct cultures, encounters with Europeans; wars of survival and the twentieth century; all from the perspective of American Indians. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>The Patriot Chiefs</i> Author: Alvin M. Josephy; Alvin M. Josephy ISBN: 978-0-14-023463-3 Publisher: Penguin Publishing Group Publication Date: November 1, 1993 Required</p> <p>Title: <i>Earth Shall Weep</i> Author: James Wilson ISBN: 978-0-8021-3680-0 Publisher: Grove/Atlantic, Incorporated Publication Date: March 3, 2000 Required</p> <p>Title: <i>'We Are Still Here'</i> Author: Peter Iverson; Wade Davies ISBN: 978-1-118-75158-9 Publisher: John Wiley&Sons, Incorporated Publication Date: September 22, 2014 Required</p> <p>Title: <i>1491</i> Author: Charles C. Mann ISBN: 978-1-4000-3205-1 Publisher: Knopf Doubleday Publishing Group Publication Date: October 10, 2006 Required</p>

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Course ID	Course Name	Description	Textbook
RHLT300	Principles of Human Sexuality	This course designed to provide students with the content knowledge needed to teach, facilitate, and/or educate target audiences about issues pertaining to sex education. Emphasis will be placed on environmental and cultural issues pertaining to growth, development and family planning. Topics will include peer and familial relationships, dating, marriage/partnerships, pregnancy, reproductive choices, parenting, decision-making, and diverse populations. At times, the subject matter in this course will be uncomfortable to you the learner and me the instructor. This course will challenge us to examine both our cultural and personal perspectives. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Exploring the Dimensions of Human Sexuality</i></p> <p>Author: Jerrold S. Greenberg; Clint E. Bruess; Sara B. Oswald</p> <p>ISBN: 978-1-4496-9801-0</p> <p>Publisher: Jones&Bartlett Learning, LLC</p> <p>Publication Date: January 14, 2013</p> <p>Required</p>
RHLT301	Principles Of Mental and Emotional Health	A study of mind/body health and the effects of attitudes, emotions, and relationships on physical/mental health. Consideration is given to stress with an emphasis on appropriate management techniques and strategies, and application of these strategies.	<p>Title: <i>Stress Management for Life</i></p> <p>Author: Michael Olpin; Margie Hesson</p> <p>ISBN: 978-1-305-12059-4</p> <p>Publisher: Cengage Learning</p> <p>Publication Date: January 1, 2015</p> <p>Required</p>
RHLT302	Stress Management and Self-Awareness	Stress Management and self-awareness if designed to give students a primary understanding of stress, anxiety, anger, and other related psychology issues that can negatively affect people on a day-to-day basis. This course will explore the basis of stress, historical research and theory, effective coping strategies, and methods to best prevent future stresses. Other components of the class will include exploration of the history of the field of mental health and current trends in mental health professions.	<p>There are no textbooks required for this course.</p>

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Course ID	Course Name	Description	Textbook
RHLT400	Communicable and Non-communicable Diseases	This course provides students with a basic overview of communicable and non-communicable disease. Students also learn about how to assess the quality of information available from electronic sources. Students will assess personal and family health to identify health risk factors and discuss ways to reduce risk. There is no required text.	There are no textbooks required for this course.
RHLT401	Maternal and Child Health	This course takes a life cycle approach to understand the health issues, needs, policies, and program implications for women and children with a global perspective.	<p>Title: <i>Maternal and Child Health</i> Author: Jonathan B. Kotch ISBN: 978-1-4496-1159-0 Publisher: Jones&Bartlett Learning, LLC Publication Date: April 27, 2012 Required</p>
RHLT402	Understanding Health Literacy	According to the CDC's National Action Plan to Improve Health Literacy (2010), only 12% of English-speaking adults have proficient health literacy skills. Members of lower socioeconomic groups and minority groups are more likely to struggle with health literacy. Further, approximately 45% of high school graduates struggle with health literacy. This course will focus on helping students improve their health literacy, assisting them with navigating the health system and to managing their own health needs. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	There are no textbooks required for this course.
RHUM200	Appalachian Culture & Society	This course is a survey of the social and economic history of the Appalachian region from the colonial period of American history to the present. The course examines changing patterns of culture, land use, economy, politics, and social structure in the mountains with an eye to understanding the contemporary social system in Appalachia. Special emphasis will be placed upon the interaction of mountain residents with the broader forces of social change at work in America: changing family structures, gender roles, economic systems, political cultures, material life, and value orientations.	<p>Title: <i>High Mountains Rising</i> Author: Richard A. Straw (Editor); H. Tyler Blethen (Editor) ISBN: 978-0-252-07176-8 Publisher: University of Illinois Press Publication Date: May 6, 2004 Required</p>

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Course ID	Course Name	Description	Textbook
RHUM300	Ethical Leadership	<p>This 3-hour undergraduate course offers an interdisciplinary approach to leadership ethics while blending research and theory with practical application. This course promotes ethical decision-making and action through skill development, self-assessment, and application exercises. The course also examines what it means to be an effective, caring leader who develops meaningful bonds within an organization to establish common core values. With an emphasis on building ethical competency through self-assessment, challenge, and feedback, this asynchronous, online course examines the unique ethical challenges faced by leaders. Course topics include the light-and-shadow metaphor of leadership, leader qualities, ethical standards and strategies, and the shaping of ethical contexts. Students will be engaged in such activities as journal writing, discussions, research, blogging, and taking quizzes and tests</p>	<p>Title: <i>Meeting the Ethical Challenges of Leadership</i> Author: Craig E. Johnson ISBN: 978-1-5063-2163-9 Publisher: SAGE Publications, Incorporated Publication Date: January 25, 2017 Required</p>
RHUM302	Nature of Religion	<p>In this course students analyze the nature of religious personalities, institutions, literature, philosophies, experiences, and education. Students will examine religious ideas, practices, and places to interpret and explain certain shared patterns common to religious traditions. Additionally, students will explore and reflect on the requirements of religious dialogue and how to respectfully and rationally navigate opposing viewpoints.</p>	<p>There are no textbooks required for this course.</p>

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Course ID	Course Name	Description	Textbook
RIST300	Network Defense	Students will explore the tools and techniques used by network attackers to become better network defenders. (3 hrs.) No pre-requisites Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Building an Information Security Awareness Program</i> Author: Bill Gardner; Valerie Thomas ISBN: 978-0-12-419967-5 Publisher: Elsevier Science&Technology Books Publication Date: August 7, 2014 Required</p> <p>Title: <i>Dissecting the Hack</i> Author: Jayson E. Street; Kent Nabors; Marcus J. Carey; Brian Baskin ISBN: 978-1-59749-568-4 Publisher: Elsevier Science&Technology Books Publication Date: July 1, 2010 Required</p>
RIST400	Information Security	This course provides foundation knowledge in information security, including protecting information assets, risk mitigation strategies, response to security incidents, and designing secure systems. It provides an introduction to the management, technical, and administrative aspects of Information Security and Assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Principles of Information Security</i> Author: Michael E. Whitman; Herbert J. Mattord ISBN: 978-1-111-13821-9 Publisher: Course Technology Publication Date: January 1, 2011 Recommended</p>

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Course ID	Course Name	Description	Textbook
RIST401	Computer Systems Security	This course is designed for IT, security, and technology management students and professionals who need a hands-on approach to the field of computer security. The focus is on cybercrime and incident response. It is typically taken following the Information Security course, although it is appropriate as a stand-alone course for students with an understanding of technology and/or cybersecurity, as it is more hands-on technical than the Information Security course. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Scene of the Cybercrime</i> Author: Debra Littlejohn Shinder; Michael Cross ISBN: 978-1-59749-276-8 Publisher: Elsevier Science&Technology Books Publication Date: June 6, 2008 Recommended</p>
RIST402	Cyber Warfare	This course provides students with knowledge of cyber warfare history, actors, types, rules, causes, strategies, and outcomes.	<p>Title: <i>Cyber War</i> Author: Richard A. Clarke; Robert Knake ISBN: 978-0-06-196224-0 Publisher: HarperCollins Publishers Publication Date: April 10, 2012 Required</p> <p>Title: <i>Inside Cyber Warfare</i> Author: Jeffrey Carr ISBN: 978-1-4493-2546-6 Publisher: O'Reilly Media, Incorporated Publication Date: December 9, 2011 Required</p>
RIST403	IT Disaster Recovery and Planning	This course provides the skills necessary to manage IT disaster recovery planning. The course focuses on the protection of information. Students will analyze risk, design a plan, and explore available technologies. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Principles of Incident Response and Disaster Recovery</i> Author: Michael E. Whitman; Herbert J. Mattord; Andrew Green ISBN: 978-1-111-13805-9 Publisher: Course Technology Publication Date: April 16, 2013 Required</p>

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Course ID	Course Name	Description	Textbook
RITL300	Advanced Digital Literacy	This course offers an examination of online search/retrieval skills used to define, access, evaluate, manage, integrate, create, and use digital information ethically with an emphasis on critical thinking and practical use of Web 2.0 tools. This course offers a competency based test option. There is no textbook required for this course. Please check your home institution's class schedule to determine whether this course is available for enrollment.	There are no textbooks required for this course.
RITL301	Orientation to Technology Applications	This course includes utilization of various computer software applications with emphasis on practical usage to produce graphic aids such as charts, brochures, spreadsheets, drawings and audio or video clips.	<p>Title: <i>New Perspectives Microsoft® Office 2016 Introductory</i></p> <p>Author: Ann Shaffer; Mark Shellman; Sasha Vodnik; Patrick Carey; June Jamrich Parsons; Daniel Ojalvo; Kathy Finnegan; Carol DesJardins; Katherine T. Pinard; Robin M. Romer; Lisa Ruffolo</p> <p>ISBN: 978-1-305-87917-1</p> <p>Publisher: Course Technology</p> <p>Publication Date: March 4, 2016</p> <p>Required</p>

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Course ID	Course Name	Description	Textbook
RITL302	Digital Citizenship	<p>This course is an introduction to digital citizenship and information literacy skills that will help students learn the cognitive, social, and technical skills for navigating the digital information ecosystem. Students will explore human, cultural, and societal issues related to technology and practice legal and ethical behavior. Topics include evaluating information and misinformation in the new digital age. Ethics, laws and the rights and responsibilities of digital citizens as well as the health and security of students beyond traditional Internet safety will be included. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	There are no textbooks required for this course.
RITL303	Ethics & Information in the Digital Age	<p>This course is an examination of ethical use and misuse of information, predominantly focused on intellectual property, copyright law, and plagiarism. Topics include the history of intellectual property, ethical research decision making, current copyright law including but not limited to the TEACH Act interpretation of Fair Use, and best practices in avoiding plagiarism. Ethical data collection and storage will be covered. Algorithmic Bill of Rights will also be introduced. This course promotes critical thinking through case studies by asking students to address real world questions on intellectual property. Students who participate in the course will develop the technical and critical thinking skills that will enhance their understanding of copyright law and avoiding plagiarism. Upon finishing this course students will be able to articulate the ethical concerns facing the globalization of information and the evolving technical environment that effect the use and misuse of information. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.</p>	There are no textbooks required for this course.

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Course ID	Course Name	Description	Textbook
RITL400	Introduction to New Literacies	Students explore new literacies within the field of library science. It aims to discuss new information, meta, trans, digital, media, visual, financial, health and cultural literacy trends in librarianship. The class will engage with current issues and trends affecting these different literacies. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	There are no textbooks required for this course.
RITL401	Pedagogy of New Literacies and Applied Critical Thinking	This course is an introduction to information and new literacies instruction in a variety of libraries and other information-related organizations and for a variety of patrons (including K-12, ESL, special needs learners, and adult learners). Topics include the history and theoretical bases of literacy instruction, instructional program development, and pedagogical and evaluation techniques. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	There are no textbooks required for this course.
RITL402	Production of Instructional Technology Materials	This course will assist students in designing multimedia instructional materials. Focus will be on the development of web-based instructional materials. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	There are no textbooks required for this course.
RMIS300	Principles Of Management Information Systems (MIS)	Introduction to the development, selection, use, and impact of information and communication technologies and systems in modern organizations and enterprises. (3 hrs.) No pre-requisites Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Information Systems - Version 7.0</i></p> <p>Author: John Gallaugh</p> <p>ISBN: 978-1-4533-9405-2</p> <p>Publisher: FlatWorld Knowledge</p> <p>Publication Date: August 1, 2018</p> <p>Required</p> <p>URL: https://students.flatworldknowledge.com/course/2587840</p>

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Course ID	Course Name	Description	Textbook
RMTH300	Practical Mathematics	The course covers contemporary topics and shows the power of mathematics by presenting applied math concepts in fields such as manufacturing and distribution, finance, technology and sustainable growth. This course, designed for non-math majors, does not require a prohibitive amount of prerequisite mathematical knowledge (i.e. Calculus or other upper level mathematics). It's focus in on the practical side of mathematics used in the real world. Topics to be covered include: Graph Theory, Management Science, Identification Numbers, Transmitting Information and Cryptography, and Geometric Growth.	<p>Title: <i>For All Practical Purposes</i> Author: Consortium for Mathematics and Its Applications (COMAP) Staff ISBN: 978-1-4292-0900-7 Publisher: W. H. Freeman&Company Publication Date: October 31, 2008 Required</p>
RMUS300	Electronic Music History and Practice	This course explores how technology influences the work produced and how new tools provide a context for new paradigms related to theory, practice, and literature of electronic music. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Electronic and Experimental Music Technology, Music, and Culture</i> Author: Thom Holmes ISBN: 9780429425585 Publisher: Routledge Publication Date: January 15, 2020 Required</p>
RPOL300	Politics and Film	This course examines the role of how American politics is viewed through fictional portrayals as well as the burgeoning documentary genre. For decades now, Hollywood has increasingly relied on Washington DC and the political scene for movie fodder. In this vein, it is important to clarify this relationship and to better understand how movies help us relate to ourselves as citizens, to politics, political actors, and key issues. We will touch on a number of relevant topics including, but not limited to: how do these films portray the need for government, how do films illustrate key political institutions, and how do the various governmental branches shape policymaking and politics. We will rely on both written materials and movies (broadly defined) over the past several decades to answer these questions. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>A Novel Approach to Politics</i> Author: Douglas A. Van Belle ISBN: 978-1-5063-6865-8 Publisher: CQ Press Publication Date: December 4, 2017 Required</p>

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Course ID	Course Name	Description	Textbook
RPOL301	Security & Insecurity in World Politics	This course examines security and insecurity in world politics. Relying on written material delivered in a compressed format online, we touch on a number of relevant and pressing topics that include: the systemic, societal, and individual causes of war; economic, military, and cultural globalization and their relationship to (in) security; terrorism and the state; and, environmental security and its implications for world politics.	There are no textbooks required for this course.
RPOL302	Understanding Civil Liberties and Rights	Americans' knowledge of their civil liberties and civil rights remains limited for multiple reasons. This is unfortunate given the country's founding, which was deeply impacted by the struggle for civil liberties, and due to the civil rights struggle that continues today. Additionally, individuals are often unaware of the full protections—and limitations—of these two sets of rights. As we continue to debate and ponder privacy rights, equal rights protections, religious freedoms, etc., the significance of civil liberties and civil rights is as pertinent as it was at the country's founding. Consequently, this course is designed to facilitate students' understanding of these rights and protections. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>American Government</i> Author: Theodore J. Lowi; Benjamin Ginsberg; Kenneth A. Shepsle; Stephen Ansolabehere ISBN: 978-0-393-92188-5 Publisher: W. W. Norton&Company, Incorporated Publication Date: March 4, 2013 Required</p>
RPSY300	Adulthood and Aging	A developmental psychology class that explores the lives of adults from 21 until death. It takes a Biopsychosocial approach to development and investigates the interaction of physical maturation and aging with cognitive growth and decline and social interactions and expectations. The course will be delivered entirely online, including exams, assignments and communication.	<p>Title: <i>Journey of Adulthood</i> Author: Barbara R. Bjorklund ISBN: 978-0-205-97075-9 Publisher: Pearson Education Publication Date: February 7, 2014 Required Notes: 7th Edition ISBN:</p>

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Course ID	Course Name	Description	Textbook
RPSY301	Abnormal Psychology	This course is designed as an upper-level, online psychology course and assumes that students possess basic knowledge about the field of psychology and that they have completed an Introduction to Psychology course. The course is set up to provide students with a more in-depth look at the study of abnormal behavior and the types of psychological disorders which are identified, diagnosed, and treated with the field of clinical psychology.	<p>Title: <i>Abnormal Psychology in a Changing World, 11th Edition</i> Author: Nevid, Rathus, Rathus & Greene ISBN: 9780135821688 Publisher: Pearson Publication Date: July 14, 2021 Required</p>
RPSY302	Adolescent Development	Examines theory and research relative to physical growth, intellectual development, relationships with parents and peers, and growth in self-direction. Special attention given to the quest of identity and self-concept.	<p>Title: <i>Adolescence</i> Author: John Santrock ISBN: 9781260058789 Publisher: McGraw Hill Publication Date: McGraw Hill Required</p>
RPSY303	Parenting	Examines the family systems theory and a systemic family development model to describe intergenerational family scenarios and lifespan challenges, with a focus on the ecological, social, and cultural contexts in which parent-child relations occur. Some major parenting strategies are anchored by focusing on nurture and structure, and important discussions of ethnic diversity and family structures in the United States are explored.	<p>Title: <i>Parent-Child Relations</i> Author: Jerry J. Bigner; Clara Gerhardt ISBN: 978-0-13-285334-7 Publisher: Pearson Education Publication Date: January 18, 2013 Required</p>
RPSY304	Paranormal Psychology	By combining ideas from the social and natural sciences, as well as religion and philosophy, this course focuses on the importance of skepticism, scientific analysis, and valid logic when evaluating fringe science/paranormal claims concerning topics such as ESP, telepathy, remote viewing (clairvoyance), precognition, psychokinesis, PSI dreaming, afterlife channeling, near-death experiences, ghosts, UFOs, alien abductions, astrology, parapsysics, healing art sources and other paranormal topics.	<p>There are no textbooks required for this course.</p>

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Course ID	Course Name	Description	Textbook
RPSY305	Social Psychology	This course examines the interaction of individuals in group situation, the products of collective activity, and their influence upon the individual. The primary goal is to explore the various ways in which people interact with others, with groups and with the larger society as a whole. Participants also seek to discover why people behave the way that they do. Social psychology addresses a large array of topics related to human interactions: attitudes, attraction, aggression, helping others, conformity and obedience. This knowledge has real-world applications in such fields as business, health, law and the environment.	<p>Title: <i>Social Psychology</i> Author: Stephen Franzoi ISBN: 9781627515641 Publisher: BVT Publishing; 7th edition (2016) Required Notes: Also available: eBook plus ISBN: 9781627515634 Loose-leaf ISBN: 9781627515658 Soft cover ISBN: 9781627515610</p>
RPSY400	Interpersonal Dynamics	The main objective of this course is to develop a scientific basis for understanding and building compassion toward self and others. This course will introduce the student to the latest research on compassion as a fundamental basis for intra- and interpersonal relationships, and offer practical exercises designed to strengthen the student's capacity to be compassionate to self and others as a pathway to effective interpersonal dynamics.	<p>Title: <i>The EQ Edge</i> Author: Steven J. Stein; Howard E. Book ISBN: 978-0-470-68161-9 Publisher: John Wiley & Sons, Incorporated Publication Date: April 26, 2011 Required</p> <p>Title: <i>Go Suck a Lemon</i> Author: Michael Cornwall ISBN: 978-1-365-63200-6 Publisher: Lulu Press, Inc. Publication Date: December 24, 2016 Recommended</p> <p>Title: <i>Emotional Intelligence</i> Author: Daniel Goleman ISBN: 978-0-553-80491-1 Publisher: Random House Publishing Group Publication Date: September 26, 2006 Recommended</p>

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Course ID	Course Name	Description	Textbook
RPSY401	Psychology of Social Media	This course is an in-depth exploration of the psychological influences and impacts of digital technology and social media on information processing/learning, prosocial and antisocial human interactions, education, and marketing/branding.	<p>Title: <i>Everything Is Miscellaneous</i> Author: David Weinberger ISBN: 978-0-8050-8811-3 Publisher: Henry Holt&Company Publication Date: April 29, 2008 Required Notes: Also available as an eBook: Everything Is Miscellaneous: The Power of the New Digital Disorder Author: David Weinberger ISBN: 978-1-4299-2795-6 Publisher: Henry Holt&Company Publication Date: May 1, 2007 Page Count: 288 Binding: E-Book</p> <p>Title: <i>Here Comes Everybody</i> Author: Clay Shirky ISBN: 978-1-59420-153-0 Publisher: Penguin Publishing Group Publication Date: February 28, 2008 Required Notes: Also Available as ebook: Here Comes Everybody: The Power of Organizing Without Organizations Author: Clay Shirky ISBN: 978-1-4362-1025-6 Publisher: Penguin Publishing Group Publication Date: February 28, 2008 Binding: E-Book Price: \$25.95</p>

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RPSY402	Introduction to Mindfulness	Just as you can train the body, you can train the mind through the application of mindfulness. Mindfulness-based interventions are a class of techniques that have been rigorously studied and show evidence for improvement in certain health related outcomes such as anxiety, depression, and pain management. Other studies demonstrate improved performance (e.g., work, business, sport) and quality of everyday life. Additionally, there is evidence that health care professionals who practice mindfulness can improve patient relationships and their own clinical skills. This course will provide the participants with knowledge of the science behind mindfulness and an opportunity to learn to apply mindfulness techniques in their own lives.	There are no textbooks required for this course.
RPSY403	Critical Thinking and Identifying Misinformation	In this course, students will critically examine allegedly factual claims purported by various sources of media, and learn how to navigate successfully a digital world laden with misinformation.	There are no textbooks required for this course.
RRBA200	Introduction to Digital Literacy	This one-hour course focuses on basic use of electronic peer-reviewed and scholarly materials provided through the WV Library Commission's WVInfoDepot.org database collection to support college papers, presentations, speeches, and other academic writing. Students will learn the key elements of citation and use of paraphrasing to avoid plagiarism and misuse of intellectual property. The course will also include an introduction to copyright best practices for students in traditional and electronic classroom environments. Upon completion of this course, students will be able to cite an author's work properly and avoid copyright infringement.	There are no textbooks required for this course.

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Course ID	Course Name	Description	Textbook
RRBA201	Orientation to Online Learning	This course provides an introduction to online learning for adult students returning to school after a prolonged absence. Through focused research on experiential learning (andragogy), students will be able to identify personal learning styles and successful strategies to navigate online learning platforms. The course will also re-introduce students to academic writing across disciplines, audience, netiquette, online research, and citation methodology.	There are no textbooks required for this course.
RRBA300	Portfolio Development	This course prepares students to complete their portfolio for the RBA program. Emphasis will be placed on the process of completing a resume, an educational narrative and a work narrative. In addition, examples of how to present and justify work and educational experience for college credit will be covered.	There are no textbooks required for this course.
RRBA301	Writing Studio	Writing Studio is a one-credit-hour workshop that provides small-group, student-centered advice on all phases of the writing process, from composing to revising and editing to citing sources in different citation formats. Special attention given to rhetorical considerations like adapting to audience expectations and critically considering discipline-specific conventions. Focus on drafts-in-progress that students are writing concurrently in their WVROCKS courses.	There are no textbooks required for this course.
RRDG400	Foundational Reading Skills	This course is a study of the foundations of literacy, within the historical and contemporary context of reading, with the focus on utilizing children's literature to understand foundational and motivational skills of reading. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>An Essential History of Current Reading Practices</i></p> <p>Author: Mary Jo Fresch (Editor)</p> <p>ISBN: 978-0-87207-618-1</p> <p>Publisher: International Literacy Association</p> <p>Publication Date: January 1, 2008</p> <p>Required</p> <p>Notes: Additionally, you will need to purchase or borrow a few classic children's books. A complete list will be made available in the course syllabus.</p>

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Course ID	Course Name	Description	Textbook
RRTM300	Management of Service Organizations	The intent of the course is to provide students with the concepts and tools necessary to manage a service operation effectively. The strategic focus also should provide entrepreneurially-inclined students with the foundation to open their own service businesses. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>Title: <i>Service Management</i> Author: Sanjeev Bordoloi; James A. Fitzsimmons; Mona J. Fitzsimmons ISBN: 978-1-259-78463-7 Publisher: McGraw-Hill Higher Education Publication Date: January 1, 2018 Required</p>
RRTM301	Resort Management	This course provides the student with the basic knowledge to perform the following procedures and responsibilities in resort area management: facilities planning, program organization, staffing personnel, advertising and public relations, and financial administration.	<p>Title: <i>Resorts</i> Author: Robert Christie Mill ISBN: 978-1-118-07182-3 Publisher: John Wiley&Sons, Incorporated Publication Date: September 21, 2011 Required Notes: *This is a Required text. Students may also be able to purchase this text as an e-book. Citation: Mill, R. C. (2012). <i>Resorts: Management and operation</i>. (3rd ed.). Wiley. *QM Standard 4.6</p>
RRTM302	Hospitality and Tourism	This course provides an overview of the hospitality and tourism industry, its growth and development, industry segments, and their distinguishing characteristics, trends, and current concerns. Students are introduced to career opportunities and the employability skills need to succeed in specific hospitality industries.	<p>There are no textbooks required for this course.</p>
RRTM303	Environmental Education	In this course, students examine philosophy, techniques, and foundations of Environmental Education. Topics include society's connection to nature, history and development of environmental paradigms, the value of nature and the outdoors to society (especially children) and current issues related to the environment in today's society.	<p>Title: <i>Last Child in the Woods</i> Author: Richard Louv ISBN: 978-1-56512-522-3 Publisher: Algonquin Books of Chapel Hill Publication Date: March 17, 2006 Required</p>

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Course ID	Course Name	Description	Textbook
RRTM304	Urban Tourism	This course explores the unique benefits and negative aspects of tourism in urban spaces. Such topics as tourist/local interaction in shared spaces, urban design and the built environment as contributors to the tourist experience, public management of urban tourist spaces, and the social, economic, cultural and psychological dynamics of tourist spaces in urban settings. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	Title: <i>City Spaces - Tourist Places</i> Author: Bruce Hayllar; Tony Griffin; Deborah Edwards ISBN: 978-0-7506-8195-7 Publisher: Routledge Publication Date: April 30, 2008 Required
RSCI300	Science of Nutrition	SCI300 examines the chemistry and metabolism of nutrients in health and disease . The course stresses a scientific foundation for nutrition that allows students to develop a personal diet and dietary practices that are associated with good health. Emphasis is placed on nutritional literacy with regard to the distinguishing information based on science from information based on unsubstantiated claims.	Title: <i>Visualizing Nutrition</i> Author: Mary B. Grosvenor; Lori A. Smolin ISBN: 978-1-118-01380-9 Publisher: John Wiley&Sons, Incorporated Publication Date: January 10, 2012 Recommended

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Course ID	Course Name	Description	Textbook
RSCI301	Human Genetics	<p>This interdisciplinary natural science course is addressed to non-majors. It does not require any prerequisites. The course covers basic knowledge of human genetics and molecular mechanisms of inheritance. It bridges understanding of reproductive biology, body chemistry, human health and nutrition, and other natural sciences. An emphasis is on DNA as a molecule of heredity. Students learn structure and function of this fundamental biological molecule, which reinforces understanding of basic chemistry and biology. To illustrate mechanisms and patterns of inheritance, we use case studies of real human genetic traits and disorders. Students will investigate medically important real-life examples of single-gene mutations, including but not limited to: cystic fibrosis, sickle-cell anemia, phenylketonuria, Duchenne muscular dystrophy, dwarfism, hemophilia, Tay-Sachs, and Huntington's diseases; and chromosomal disorders such as Down, Turner, Klinefelter, and Patau syndromes. Other genetic traits (e.g. blood groups, albinism, color-blindness, etc.) will be used to illustrate the structure and function of the genetic material. We continue with investigation of mutations at the DNA molecule level, and conclude with the brief survey of modern biotechnology and its impact on human health (recombinant drugs, gene therapy).</p>	<p>There are no textbooks required for this course.</p>
RSCI302	Drugs, Brain and Behavior	<p>The class examines neuroscience and pharmacology of the central neural system as a means of determining the effects of various substances on brain function. The course focus is on the biological mechanisms through which psychoactive drugs produce changes in behavior. Provided is an in-depth look at commonly abused drugs such as amphetamine and alcohol and current theories of addiction. In addition, drugs used to treat psychiatric disorders such as schizophrenia and depression, and how the mechanisms of action of these drugs give us insight into the biological basis of mental illness will be examined.</p>	<p>Title: <i>Drugs and Behavior</i> Author: William A. McKim; Stephanie D. Hancock ISBN: 978-0-205-24265-8 Publisher: Prentice Hall PTR Publication Date: July 8, 2012 Required</p>

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Course ID	Course Name	Description	Textbook
RSCI303	Environmental Science	This interdisciplinary natural science course is addressed to non-majors. The course bridges understanding of biology, chemistry, geography, human health and nutrition, and other aspects of natural sciences. An emphasis is on modern natural ecosystems as impacted by human activity on atmosphere, water and soil. Students learn about the fundamentals of energy and matter, cycles in nature, structure and functioning of ecosystems. Examples and case studies reinforce understanding of basics of environmental science and its practical applications. We use case studies of real human impact on soil, water, and atmosphere; industrial pollution, including oil spills, mutagens, pesticides, radioactive contamination.	<p>Title: <i>Introduction to Environmental Science</i> Author: Zehnder et. al. ISBN: N/A Required Notes: This is an open source textbook found at: http://oer.galileo.usg.edu/cgi/viewcontent.cgi?article=1003&context=biology-textbooks</p>
RSOC200	Death and Dying	This course provides a comprehensive overview of the study of death and dying, covering the key issues and questions in the field. As you review your textbook, you will find coverage of death-related issues ranging from personal confrontations with mortality to the study of large-scale encounters with death such as disaster and terrorism. We look at the personal and social attitudes regarding death, dying and the dead in the U.S. society as well as those of other cultures and times. This class takes an interdisciplinary approach which combines sociological, psychological, anthropological, historical, medical, and spiritual perspectives to investigate the course subject.	<p>Title: <i>Death and Dying</i> Author: Caroline Bartholomew (Editor); Carol Komaromy (Editor); Sarah Earle (Editor) ISBN: 978-1-84787-510-5 Publisher: SAGE Publications, Limited Publication Date: December 3, 2008 Required Title: <i>The Last Dance</i> Author: Lynne Ann DeSpelder; Albert Lee Strickland; Jeanette M. Potts; Marion Mason ISBN: 978-1259870484 Publisher: McGraw-Hill Education Publication Date: July 1, 2019 Required Notes: (Please note that this book is also available as an e-book.) Also note that this is the 11th edition of this textbook but the 9th & 10th editions will work just fine also and may be cheaper.</p>

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Course ID	Course Name	Description	Textbook
RSOC201	Families & Society	This course includes an historical comparative approach to changing structures and functions of the family. It focuses on economic, demographic, and cultural changes on relationships, gender, roles, marriage, and childcare, variations by socioeconomic status, race, ethnicity, gender and sexual orientation.	<p>Title: <i>Families and Their Social Worlds</i></p> <p>Author: Karen Seccombe</p> <p>ISBN: 978-0-13-393660-5</p> <p>Publisher: Pearson Education</p> <p>Publication Date: May 26, 2015</p> <p>Required</p> <p>Notes: May use e-book, rental options, or previous edition. Only the textbook is needed. No other bundled pieces needed.</p>
RSOC300	Juvenile Delinquency	This course will explore policing and the legal system with regard to juvenile delinquency. The course will also examine formal and informal institutions that are designed to manage and control young offenders, and various treatment options and treatment strategies. In addition, the class will introduce students to the measurement, definition, and theoretical explanations of youth norm breaking from the 19th to the 21st century. The course will also examine several causes and consequences of violence, school shootings, gang membership, and drug use.	<p>Title: <i>Juvenile Delinquency</i></p> <p>Author: Clemens Bartollas; Frank J. Schmallegger</p> <p>ISBN: 978-0-13-298731-8</p> <p>Publisher: 978-0-13-298731-8</p> <p>Publication Date: March 5, 2013</p> <p>Required</p>
RSOC301	Management Problems in the Family	This course includes analysis and application of theories and topics such as management principles, common problems, the family's use of resources, management of the individual and the family relationships, discovering how the special needs can confuse and strain the home, evaluating the needs and wants that technology adds to the home and family, and planned and supervised experiences of home management problems. Please check the class schedule at your home institution to see if this class is available for enrollment this term.	<p>Title: <i>March 5, 2013</i></p> <p>Author: Ken Blanchard; Susan Fowler; Laurence Hawkins</p> <p>ISBN: 978-0-06-079912-0</p> <p>Publisher: HarperCollins Publishers</p> <p>Publication Date: May 24, 2005</p> <p>Required</p>

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RSOC302	Human Diversity	This course will provide an examination of minority issues in American society. It will focus on helping students develop a conceptual understanding about complex and emotionally-charged issues of diversity. These issues include racism, sexism, classism, religious diversity and many other topics. Students are challenged to think about implications from research and to draw conclusions on their own.	<p>Title: <i>Understanding Human Differences: Multicultural Education for a Diverse America</i></p> <p>Author: Kent L. Koppelman</p> <p>ISBN: 9780136615934</p> <p>Publisher: Pearson</p> <p>Publication Date: January 1, 2020</p> <p>Required</p>
RSOC303	Consumerism in Our Society	In this course, student will examine factors affecting consumer decisions of individuals and families, and consumer issues such as consumer protection, legislation and regulation, and consumer fraud. We are all consumers of goods, services, and environments. Whether it is using our mobile phones or selecting food items at the grocery store, we consume every day and in every part of our lives. The goal of this course is to educate learners to become independent, discriminating, and informed consumers. It seeks to provide all students with knowledge and insight into the conditions of being a consumer in a complex, multi-faceted society by providing basic knowledge in areas such as consumer legislation, personal finances, economics, advertising and persuasion, consumption and the environment, global resources, housing, clothing, price and quality, diet and health.	<p>Title: <i>Consumer Economics</i></p> <p>Author: Elizabeth Goldsmith</p> <p>ISBN: 978-1-138-84658-6</p> <p>Publisher: Routledge</p> <p>Publication Date: July 29, 2016</p> <p>Required</p>
RSOC304	Appellate Judicial Process	The principal purpose of this course is to introduce you to the structure, process, procedures and policy making of the U.S. judicial system. Please check with your participating institution to determine whether this course is offered on your campus and when it will be offered.	<p>There are no textbooks required for this course.</p>

